

## Patient Family Advisory Council (PFAC) Request Form

PFACs include trained patient family advisors (PFA), service line staff and leaders who work to co-create processes and procedures that improve the delivery of our health systems care. PFAC meetings are traditionally 1-1.5 hours in length and are in-person monthly/bimonthly meetings with a remote option.

### When to submit this form

If you are interested in participating in a PFAC meeting or would like to request a PFA for an ongoing project or consultation, please complete this form and email it to [pfac@uhtx.com](mailto:pfac@uhtx.com). A staff member from the PFAC Team will contact you.

### Contact information

Requestor Full Name

Title

Department

Phone

Email

### Is this request required to seek accreditation or recertification?

Yes (If yes, please indicate the accreditation or recertification)

No

### Request

Request for one-time presentation to PFAC Meeting

Request for a PFA for an ongoing project or consultation

### Brief description of what the PFA will do to help

Guidance and direction to bring the PFA experience/perspective into process improvement work

Participate in education classes/direct teaching

Share patient, family and caregiver perspective in alignment with program learning objectives

Other

### PFA Commitment (please complete to the best of your knowledge.)

Project Expected Start Date

Project Expected End Date

How soon would you like to engage the PFAC/PFA?

### Description of Project/Consultation

### Desired Result/Outcome