



4502 Medical Drive
San Antonio, Texas 78229

Patient Family Advisory Council (PFAC) Request Form

PFACs include trained patient family advisors (PFA), service line staff and leaders who work to co-create processes and procedures that improve the delivery of our health systems care. PFAC meetings are traditionally 1-1.5 hours in length and are in-person monthly/bimonthly meetings with a remote option.

When to submit this form

If you are interested in participating in a PFAC meeting or would like to request a PFA for an ongoing project or consultation, please complete this form and email it to pfac@uhtx.com. A staff member from the PFAC Team will contact you.

Contact information

Requestor Full Name

Title

Department

Phone

Email

Is this request required to seek accreditation or recertification?

Yes (If yes, please indicate the accreditation or recertification)

No

Request

Request for one-time presentation to PFAC Meeting

Request for a PFA for an ongoing project or consultation

Brief description of what the PFA will do to help

Guidance and direction to bring the PFA experience/perspective into process improvement work

Participate in education classes/direct teaching

Share patient, family and caregiver perspective in alignment with program learning objectives

Other

PFA Commitment (please complete to the best of your knowledge.)

Project Expected Start Date

Project Expected End Date

How soon would you like to engage the PFAC/PFA?

Description of Project/Consultation

Desired Result/Outcome