



University Health System

BEXAR COUNTY HOSPITAL DISTRICT BOARD OF MANAGERS

Tuesday, July 24, 2018
2:00 p.m.
Cypress Conference Room
University Hospital
4502 Medical Drive
San Antonio, Texas 78229

MINUTES

BOARD MEMBERS PRESENT:

Jim Adams, Chair
Ira Smith, Vice Chair
Dianna M. Burns, M.D., Secretary
Robert Engberg
Janie Barrera
James Hasslocher

BOARD MEMBERS ABSENT:

Roberto L. Jimenez, M.D, Immediate Past Chair

OTHERS PRESENT:

George B. Hernández, Jr., President/Chief Executive Officer, University Health System
Bryan J. Alsip, M.S., Executive Vice President/Chief Medical Officer, University Health System
Tommye Austin, Ph.D., Senior Vice President, Chief Nurse Executive, University Health System
Edward Banos, Executive Vice President/Chief Operating Officer, University Health System
Lourdes Castro-Ramirez, President, University Health System Foundation
Ted Day, Executive Vice President, Strategic Planning and Business Development, University Health System
Donald Finley, Director, External Communications/Corporate Communications, University Health System
Roe Garrett, Vice President/Controller, University Health System
William Henrich, M.D., President, UT Health San Antonio
Rob Hromas, M.D., Dean, Long School of Medicine, UT Health San Antonio
Reed Hurley, Executive Vice President/Chief Financial Officer, University Health System
Leni Kirkman, Senior Vice President, Strategic Communication and Patient Relations, University Health System
Rosa Olivares, Health Administration, Trinity University
Bill Phillips, Senior Vice President/Chief Information Officer, University Health System
Kirsten Plastino, M.D., President, Medical/Dental Staff, University Health System; and Professor, Department of Obstetrics & Gynecology, UT Health, San Antonio
Serina Rivela, Interim Chief Legal Officer, University Health System
Don Ryden, Vice President/Project, Design, and Construction, University Health System
A.J. Sandoval, Chief of Police/Protective Services, University Health System

Theresa Scepanski, Senior Vice President/Chief Administrative Officer, University Health System
Travis Smith, Deputy Chief Financial Officer, University Health System
Allen Strickland, Vice President, Hospital Administration, University Hospital
Emily Volk, M.D., Senior Vice President/Clinical Services, University Health System
Jim Willis, Vice President, Associate Administrator, University Hospital
Chris Clark, Partner, BKD CPAs and Advisors
Tom Watson, Managing Partner, BKD CPAs and Advisors
And other attendees.

CALL TO ORDER AND RECORD OF ATTENDANCE: JIM ADAMS, CHAIR, BOARD OF MANAGERS

Mr. Adams called the meeting to order at _____ p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Adams introduced _____ for the invocation and he led the Pledge of Allegiance.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

JUNE 26, 2018 (REGULAR MEETING)

SUMMARY: The minutes of the Board meeting of Tuesday, June 26, 2018, were presented for Board approval.
RECOMMENDATION: Staff recommended approval of the minutes as submitted.
ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____, **SECONDED** by _____, and **PASSED UNANIMOUSLY**.
EVALUATION: None.
FOLLOW-UP: None.

CONSENT AGENDA – JIM ADAMS, CHAIR:

CONSIDERATION AND APPROPRIATE ACTION REGARDING AN AMENDMENT TO THE LOCAL MATCH MEMORANDUM OF UNDERSTANDING WITH THE CENTER FOR HEALTH CARE SERVICES – SALLY TAYLOR, M.D.

SUMMARY: The purpose of this Amendment to the Local Match Memorandum of Understanding (MOU) is to amend the current cycle of the Local Match agreement, by adding \$40,642.00 for state fiscal year 2018 (from Sept. 1, 2017 to Aug. 31, 2018), to match the additional funding the Center has received from the State. This local match is calculated as 9 percent of the general revenue received by the Center from the Texas Health & Human Services Commission. During the 85th Legislature (2017), approximately \$7.3 million in funding to address the growing waitlist was appropriated over the biennium to the Local Mental Health Authorities (LMHA). The Center expected to receive approximately \$1.6 million to address the current waitlist of 498 (as of February, 2018). However, this funding was reduced to \$903,151.00. The Center is currently serving at 104 percent (6,103 individuals) of the required state target of 5,878. With the additional funds, the Center's new target increased by 560 to a total of 6,438 individuals. This MOU does not create an employment relationship, partnership, or joint

venture between the Center, its subcontractors or employees and the Health System. The current amount of the Health System's FY 2018 local match contribution is \$2,465,925, the equivalent of 9 percent of the Center's General Revenue Funding, as required by the Center's FY 2018 HHSC Mental Health Performance Contract. As required by the FY 2018 HHSC Mental Health Performance Contract with the new allocation, the Health System's Local Match requirement increases by \$40,642.00 for the current state fiscal year (Sept. 1, 2017 – Aug. 31, 2018). This amount was included in the Health System's 2018 budget. The Center's workforce composition data was provided for the Board's review.

RECOMMENDATION: Staff recommends Board of Managers' approval to execute an amendment to the current Memorandum of Understanding for Local Match with The Center for Health Care Services in the amount of \$40,642.00 for the Center's FY18 (September 1, 2017 – August 31, 2018).

ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____, **SECONDED** by _____, and **PASSED UNANIMOUSLY**.

EVALUATION: None.

FOLLOW-UP: None.

ACTION ITEMS:

CONSIDERATION AND APPROPRIATE ACTION REGARDING PROFESSIONAL SERVICES AGREEMENTS WITH THE FOLLOWING ORGANIZATIONS FOR THE RYAN WHITE PROGRAM, SERVING HIV AFFECTED CLIENTS, AND FUNDED THROUGH THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES:

ALAMO AREA RESOURCE CENTER TO PROVIDE PHARMACEUTICAL ASSISTANCE, EARLY INTERVENTION SERVICES, EMERGENCY FINANCIAL ASSISTANCE, FOOD BANK/HOME DELIVERED MEALS, HEALTH INSURANCE PREMIUM COST SHARING ASSISTANCE, MEDICAL AND NON-MEDICAL CASE MANAGEMENT, MEDICAL NUTRITION, MEDICAL TRANSPORTATION, MENTAL HEALTH, OUTPATIENT AMBULATORY HEALTH SERVICES, AND SUBSTANCE ABUSE IN THE AMOUNT OF \$598,643 - ROBERTO VILLARREAL, M.D.

SUMMARY: On August 9, 2017, the Administrative Agency (AA) and related Ryan White grant funding transferred from Bexar County to Bexar County Hospital District. The AA administers the funds by contracting with health care providers and non-profit agencies to provide services to affected individuals. This contract will facilitate access to medical care for HIV/AIDS affected patients residing in the San Antonio Transitional Grant Area (TGA), to include the following counties: Bexar, Comal, Guadalupe and Wilson; and Health Service Delivery Area (HSDA) of San Antonio which includes: Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina and Wilson. The Ryan White Grants consist of multiple parts, with each part having its own budget and objectives. Dr. Villarreal's written report included a list of categories of services to be provided by AARC during fiscal years 2018-19 under this agreement, September 1, 2018 through August 31, 2019:

Contract Amount: State Services	\$ 252,623.00
State Rebate	\$ 279,020.00
<u>State Rebate Eligibility Worker</u>	<u>\$ 67,000.00</u>
Total	\$ 598,643.00

The funding source is TDSHS for this agreement, contract number **HHS000084300001**. HIV services shall be invoiced monthly for actual costs incurred, and will be reimbursed. It is a cost reimbursement contract. The Ryan White Program is a payer of last resort. This program provides financial and social services to those not covered by other resources. AARC's workforce composition data was provided by the Board's review.

RECOMMENDATION: Staff recommends approval of a new agreement with the Alamo Area Resources Center (AARC), a sub-recipient of Ryan White HIV/AIDS Program funds, to enhance services for Ryan White-eligible patients, for a total of \$598,643.00.

ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____ **SECONDED** by _____, and **PASSED UNANIMOUSLY**.

EVALUATION:
 FOLLOW-UP:

SAN ANTONIO AIDS FOUNDATION TO PROVIDE PHARMACEUTICAL ASSISTANCE, EMERGENCY FINANCIAL ASSISTANCE, FOOD BANK/HOME DELIVERED MEALS, MEDICAL AND NON-MEDICAL CASE MANAGEMENT, MEDICAL TRANSPORTATION, MENTAL HEALTH, ORAL HEALTH AND OUTPATIENT/AMBULATORY SERVICES IN THE AMOUNT OF \$290,521 - ROBERTO VILLARREAL, M.D.

SUMMARY: Ryan White Program funds are administered by the U.S. Department of Health and Human Services, Health Resources and Services Administration's (HRSA) HIV/AIDS Bureau (HAB). Grant funding is made available through federal funding directly to Bexar County; additional funds are available through Texas Department of State Health Services (DSHS) grants to Bexar County. The Administrative Agency resides within the University Health System and administers the funds by contracting with health care providers and non-profit agencies. Those contracted agencies provide services to HIV affected individuals residing in the San Antonio Transitional Grant Area (TGA), to include the following counties: Bexar, Comal, Guadalupe and Wilson; and Health Service Delivery Area (HSDA) of San Antonio which includes: Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina and Wilson. The Ryan White Grants consist of multiple parts, with each part having its own budget and objectives. Dr. Villarreal's written report included a list of services to be provided by the State Services Program through the San Antonio AIDS Foundation during fiscal years 2018-19 under this agreement, September 1, 2018 through August 31, 2019:

Contract Amount: State Services	\$ 178,566.00
State Rebate	\$ 78,955.00
<u>State Rebate Eligibility Worker</u>	<u>\$ 33,000.00</u>
Total	\$ 290,521.00

The Bexar County to Bexar County Hospital District has been the steward of Ryan White funding since August 9, 2017. The funding source for this

scope of work is TDSHS, contract number **HHS000084300001**. This is a cost reimbursement contract and the HIV services will be invoiced and reimbursed monthly for actual costs incurred. The RW Program is a payer of last resort that provides financial and social services to those not covered by other resources. The San Antonio AIDS Foundation's workforce composition data was provided for the Board's review.

RECOMMENDATION: Staff recommends approval of this new agreement with the San Antonio AIDS Foundation, a sub-recipient of Ryan White HIV/AIDS Program funds, to enhance services for Ryan White eligible patients for a total of \$290,521.

ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____ **SECONDED** by _____, and **PASSED UNANIMOUSLY**.

EVALUATION:

FOLLOW-UP:

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH DECOCRETE, INC. TO REPLACE OPERATING ROOM FLOORING— DON RYDEN

SUMMARY: When the Sky Tower was built, seamless vinyl flooring was specified and installed in thirty-four (34) Operating Rooms (ORs). After four (4) years of operation, the seamless flooring, with heavy OR equipment use, has failed and developed tears and penetrations thus creating infectious control issues. The seamless flooring is being damaged and difficult to properly maintain to meet infection control standards. Twelve (12) of the more seriously damaged floors have already been replaced with an epoxy-based flooring system that was evaluated and determined to provide a durable product that includes a UV-cured top coat that is resistant to staining, meets the OR operational requirements and is consistent with the Sky Tower's LEED Gold standard as issued by the U.S. Green Building Council. To continue this process would be to remove the existing old flooring and install the new flooring in the remaining twenty-two (22) operating rooms on floors two and three within the Sky Tower. This purchase is exempt from the competitive bid process because DecoCrete, Inc. is the only LSP-approved flooring contractor in the state of Texas and has proprietary rights granted by Life Science Products, Inc. Staff has reviewed pricing for flooring services and recommends approval of for flooring replacement in the amount of \$344,941. This purchase is being funded from operational funds. DecoCrete, Inc. provided services in the previous rooms and there have been no concerns reported with the previous floors replaced. The vendor's workforce composition data was provided for the Board's review.

RECOMMENDATION: Staff recommends Board of Managers' approval of a contract with DecoCrete, Inc., in the amount of \$344,941, to provide flooring replacement for 22 operating rooms in the Sky Tower.

ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____ **SECONDED** by _____, and **PASSED UNANIMOUSLY**.

EVALUATION:

FOLLOW-UP:

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH STRAIGHT LINE MANAGEMENT, LLC., TO PROVIDE AMERICANS WITH DISABILITIES ACT (ADA) AND SIDEWALK IMPROVEMENTS AT THE TEXAS DIABETES INSTITUTE — DON RYDEN

SUMMARY: The Texas Diabetes Institute (TDI) was built in 1999. In the 19 years since the building first opened there has been instability and shifting of the soils. The uneven soil has also contributed to drainage issues to include water ponding in the sub-level exterior elevator and the patient waiting area. These soil shifts have also affected the ADA parking spaces and will need to be corrected to be in compliance with Texas Accessibility Standards. Staff engaged the civil design firm, Intelligent Engineering Services (IES) to conduct an assessment of the sidewalk drainage and accessibility issues at the Texas Diabetes Institute facility. This was an operational cost of \$45,746. IES prepared engineering, design, and detailed construction documents to correct identified issues. A formal solicitation for construction services was prepared and advertised, RFCSP-218-04-015-CNST. Responses were received from four firms: Ace Company, ARS Specialty, RCO Construction, and Straight Line Management LLC. The selection committee evaluated the responses based on the following selection criteria included in the RFCSP: Organizational stability and longevity; experience and safety record; project schedule; and pricing. Based upon the scoring and ranking, the selection committee recommends that Straight Line Management be awarded the contract for this scope of work. As part of this Board submittal, appropriation of funds is requested for costs associated with the construction of the ADA and Sidewalk Improvements at TDI. The total project budget follows:

Budget Category	Cost
Administrative / Impact Fee Costs	\$ 3,000
Design and Consultant Costs (encumbered)	\$ 45,746
Construction Materials Testing	\$ 6,500
Construction Cost (contract requested per this Board Item)	\$299,611
Owner Allowance	<u>\$ 53,229</u>
Total Project Cost (Amount request per this Board Item)	\$408,086

The vendor's workforce composition data was provided for the Board's review.

RECOMMENDATION: Staff recommends Board of Managers' approval of a contract with Straight Line Management, LLC., in the amount of \$299,611, and funding in the amount of \$408,086.

ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____ **SECONDED** by _____, and **PASSED UNANIMOUSLY**.

EVALUATION: There are plans in the future to develop an additional formal solicitation to have all of the remaining parking lots at TDI repaved and striped to complete the entire parking lot.

FOLLOW-UP:

CONSIDERATION AND APPROPRIATE ACTION REGARDING THE DESIGN, CONSTRUCTION, AND FUNDING OF THE HEART, VASCULAR/ADVANCED ENDOSCOPY SUITE AND THE WOMEN'S AND CHILDREN'S TOWER PROJECT - GEORGE B. HERNÁNDEZ, JR./REED HURLEY/DON RYDEN

SUMMARY:

In March 2018, the Board of Managers authorized and engaged Marmon Mok/ZGF provide the first phase (Phase I) of design and planning services for the Women's and Children's Tower Project. Phase I included master planning, program validation, scope alignment, site investigations, and budget development. Over the course of approximately thirteen (13) weeks, the A/E team performed the following design tasks:

- Review and validation of the Blue Cottage Report as to space program requirements;
- Conducted MEP and IT workshops with appropriate user groups;
- Investigated site conditions and existing utility infrastructure systems;
- Completed a preliminary parking study;
- Developed selected schemes, stacking alternatives, and blocking diagrams; and
- Prepared cost estimate, conceptual drawings, and final report.

Marmon Mok/ZGF completed the Phase I Study in June 2018. The study confirmed the scope and functional space programming for women's and children's services for the Project. The study also developed a proposed phasing strategy for the main components of the Base Project, including the build out of HVI, parking structure construction, demolition of existing North Parking Garage, construction of the Women's and Children's Podium and Tower, and the addition of core and shell space for a future phase. The Base Project will provide 179 new licensed beds. The core and shell of the tower will be designed for an additional 123 licensed beds to be buildout in future phases. Utilizing a construction cost estimating consultant, as well as a medical equipment planner and I.T. planner, Marmon Mok/ZGF prepared an overall estimated project budget for the base project. This project budget for this phase consists of two main categories:

Construction Costs	\$313M
Soft Costs	<u>\$139M</u>
Sub Total	\$452M
Board Contingency	<u>\$ 23M</u>
Total	\$475M

The construction costs include the build-out of HVI, demolition, construction of a new garage and the women's and children's podium and tower. The soft costs include design fees, medical equipment, I.T., and other miscellaneous costs. A 5 percent or \$23 million Board contingency is being requested to cover any unforeseen issues and or inflation rates higher than currently projected.

RECOMMENDATION:

ACTION: A **MOTION** to **APPROVE** staff's recommendation was made by _____ **SECONDED** by _____, and **PASSED UNANIMOUSLY**.

EVALUATION:

FOLLOW-UP:

ADJOURNMENT:

There being no further business, Mr. Adams adjourned the public Board meeting at _____ p.m.

Jim Adams
Chair, Board of Managers

Dianna M. Burns, M.D.
Secretary, Board of Managers

Sandra D. Garcia, Recording Secretary